

WELCOME ONBOARD M/S GABRIELLA

Information for artists and orchestras:

Boarding, loading and sound check

We wish you to board Gabriella early enough, but latest 14:00 Finnish time. Soundcheck need to be done 17.00.

You will get the visitor pass from the terminal's pass control on the second floor.

When you have the visitor pass, you can drive your band-vehicle through gate B (Helsinki) to the car deck. That is the easiest way to unload your equipment. The car deck is closed in Helsinki between 12:00 – 15:00, it is preferable that the loading should take place as soon as possible after boarding the ship. However we would like you to inform us as accurately as possible what time you will board, at least three days ahead of arrival: avtekniker.gabriella@vikingline.com.

kryssningsvard.gabriella@vikingline.fi

All vehicles are left in reserved parking places for artists. One parking pass per ship.

The setup and sound check shall be done straight after boarding. The equipment that will not be on stage will be secured with the AV-technician and put into the AV-storage. No cases shall be left in spaces reserved for passengers.

From the information on deck 7 you will get your own envelope which contains your personal cabin keys, crew card, playing times and general information about living/working on the ship. Remember to keep your Viking Line ID-card (crew card) hanged or visible at all times while in the crew-areas.

The cabins will be cleaned during harbour time, so they will be available after 14:00.

Living and shopping on board

You will have access to the crew areas by using your crew card, there are code locks next to every door, draw your card through it and press your personal code, which are the four first digits of your birthday, ex. If you're born on the 7th of January, your code is 0701.

Messi, the crew-canteen, is located on deck 9. Only crew and artists have access to the messi. Its open 24/7 and food is available at all times. Breakfast is served between 7:00 – 9:00, lunch between 11:00 – 12:30 and dinner between 16:00 – 17:30.

The dayroom is also on deck 9. In the dayroom you have to remember that next to that room there are crew cabins. Crew members may be sleeping at any time of the day. Always remember to clean after yourself. Partying in the crew corridors or bringing passengers to the dayroom is strictly prohibited, as in all the crew areas.

The crew sauna is located next to the dayroom, artists can use the sauna after 5pm. In the same corridor there's also the laundry room. The gym is on deck 2 in the bow of the ship.

The playing times change always at Helsinki. New playing times may be collected from the wall next to the messi. The crew always uses Finnish time.

The artist's/orchestra are always responsible for their own equipment, so easily stolen equipment (mics, instruments etc.) should be taken off stage after every gig. Doors to the restaurants are often open though the actual restaurant is closed.

The "slabi" is the discount which is given to the artist from all Tax-Free products. Your crew card is your "slabi"-card. The card shall be shown before giving the products. Avoid rush-hours and remember: customers always come first.

The cleaning of the cabins starts at 10:00 on arrival to the harbor, all luggage should be packed and ready by then on the day you leave.

If your visit is for a longer period, the cabins can be cleaned on Thursdays if you place the green magnet on the outside of your cabin door before 14:00. The cleaning is between 14:00 – 15:00.

During your stay you shall obey the common rules of the ship.

Alcohol Policy for all the artists is the same as for the crew: during scheduled working hours it is 0,00 promilles which means zero.

Please leave the cabin in good order for the next visitor.

Guests on board the ship:

You may bring family members for free if they stay in your own cabin. You must request a personal boarding pass for your visitor from the program office before their visit. The visitor makes a normal deck passenger booking through Viking Line's

sales office and redeems it from the terminal with the free-ticket. You may ask for a spare key for you cabin for your visitor.

The visitors may dine at the messi as long as they buy a ticket from the information desk and give it to the crew in the messi or place it in its reserved place in the messi. The dining offer is only for family members, not for other customers.

Contact information:

So that the performance would work also along the technical part, we would like that the person responsible for the orchestra's technology would send their contact information for possible contacts to:

avtekniker.gabriella@vikingline.com

Any other questions or help needed considering your performance will be taken care of the cruise manager: +358-400-359 880 / kryssningsvard.gabriella@vikingline.fi

Cruise manager: Mikko & Thommy pager number from ships telephones 08-1001

Program host: Matti & Linda pager number from ships telephones 08-7001

Technicians: Peter & Auwo pager number from ships telephones 08-9428